ADMINISTRATIVE OFFICE OF THE COURTS
REQUEST FOR INFORMATION

The following information is necessary for us to process your request for data from the Judicial Information System (JIS). Please complete this form and return it to:

Data Dissemination Administrator
Office of the Administrator for the Courts
PO Box 41170
Olympia, WA 98504-1170
fax: 360-956-5700
e-mail: dda@courts.wa.gov

Your request is subject to approval under the provisions of JISCR 15, the JIS Data Dissemination Policy, and the local Data Dissemination Policy and Procedures. Upon approval, the request will be forwarded to a programmer who will examine it, estimate the cost, and then contact you to provide the estimated cost and confirm the request. There is a charge for such reports as governed by JIS Committee Policy.

Name: Hoai-Luu Nguyen

Agency or Company: Haas School of Business, UC Berkeley

E-Mail Address: hqn@berkeley.edu

Address: 2220 Piedmont Ave

City: Berkeley State: CA Postal Code: 94720

Day or Work Phone (with area code): 510-664-7669 Fax No. (with area code):

Information Requested (please describe in detail and attach additional pages as necessary):

We would like to request data for all debt collection cases that were filed over the 2000-2010 period. The data fields we are interested in are:
1) plaintiff name and address
2) defendant name, address, DOB, race, ethnicity, gender
3) name of presiding judge
4) court in which the case was tried (continued on last page)

What will the information be used for?

This information will be used for an academic research project studying individuals who are affected by debt collection and wage garnishment.

To whom will the data be disseminated?

These data will only be available to the personnel associated with the research project, all of whom are included on our IRB protocol. There will be no outside dissemination of the data.

If this information concerns a named individual, please give necessary identifying information (i.e. date of birth, driver's license number, most current address etc.):

For each individual in the data, we are requesting their name, address, DOB, race, ethnicity and gender.

Date information is needed: As soon as possible

The following fees are applied to information requests that require generation of a report from JIS. Fees do *not* include printed copies of electronic documents such as dockets or screen prints.

Administrative Fee	$25.00 / report
Evaluation/Research/Programming	$40.00 / hour
JIS System Run Time	$10.00 / minute or portion thereof
(two-minute minimum)	
Materials:	$ 1.00 / page
	$12.00 / compact disc

Medium Requested: Paper ($1.00/page, computer generated)
CD ($12.00/each)
E-mail - electronic file sent as an attachment

I, the undersigned:

- **Agree to use and distribute the information only as provided in the above referenced statement of intended use;**
- **Agree not to use for commercial purposes (Data Dissemination Policy IIIA(5);**
- **Agree to take reasonable precautions to prevent disclosure of information beyond the above referenced statement of intended use;**
- **Agree to pay, unless payment is waived, the cost upon fulfillment of the request and receipt of an invoice from the Office of the Administrator for the Courts;**
- **Understand that the Office of the Administrator for the Courts makes no representation as to the accuracy and completeness of the data except for court purposes and agree to indemnify and hold harmless the Office of the Administrator for the Courts from any claims for damages arising from applicant's use and distribution of the information; and**
- **Certify, under penalty of law, that all the information supplied above is true and a complete description.**

Hoai-Luu Q. Nguyen — 08/11/2016

Signature of Requestor — Date

Typed name will be accepted as signature when document is submitted electronically.

Please use this page for more detailed responses or comments.

5) Outcome of the case (i.e., ruled in favor of the defendant or plaintiff, or dismissed)
6) Judgment amount
7) Date filed
8) Date of judgment
9) Whether or not a writ of garnishment was issued
10) Whether any garnishment subsequently took place (if this information is available)