WASHINGTON COURTS	**JISC DATA DISSEMINATION COMMITTEE** **Friday July 22, 2016 (12:00 p.m. – 1:00 p.m.)** **Teleconference** **Call-in Number: 1-877-820-7831, Passcode 797974**

DRAFT - MEETING MINUTES

Members Present
Judge J. Robert Leach
Judge Jeannette Dalton
Judge G. Scott Marinella
Ms. Brooke Powell
Ms. Aimee Vance

Members Not Present
Judge Thomas Wynne
Judge David A. Svaren
Ms. Barbara Miner

Staff Present
Stephanie Happold, Data Dissemination Administrator
Vicky Cullinane ISD JIS Business Liaison
Michael Keeling, ISD Operations Manager
Keri Sullivan, JSD Business Analyst

1. DCH Screen Recommendation Update.
   DDA Happold gave a brief overview of the documents that were used by the EDE JIS Systems Changes Governance Committee (EJSCGC) in making its decision to display warning messages on various JIS screens when King County goes online with its own case management system. She remarked on two additional documents that AOC Business Analyst Keri Sullivan provided for this teleconference: one outlined the additional steps court users would have to take if the ICH and DCH screens were removed from JIS, and the other provided the temporary and permanent warning messages that the EJSCGC approved during its June 22 meeting. Ms. Sullivan then gave an overview of the data display issues for multiple JIS screens, including the DCH and the ICH screens. She also addressed why the AOC recommended to the EJSCGC to keep the screens active but include warning messages (both temporary and permanent) on various screens, printouts and JIS reports instead of removing the screens completely. After deciding to keep the screens and add the warning messages, EJSCGC is now starting to review how these messages will affect court users and court screen-scrapping applications. It will also start to prioritize which screen should be addressed first with what message. Based on the information provided, DDC members expressed interest in suspending the recommendation to remove the DCH screen from JIS and recommend instead for AOC to implement the EJSCGC-approved temporary and permanent warnings as soon as possible in order to address possible issues caused

by data replication. However, the members would like to wait for a full Committee to vote on this action.

2. Review of Data Dissemination Policy Draft
   DDA Happold provided a complied list of Washington state statutes and court rules that restrict dissemination of court and/or law enforcement records as requested by the DDC during its June meeting. She conveyed to the Committee that the document is not a complete list of every statute and does not take into account all case law that may affect these records. The Committee also reviewed Judge Wynne's proposed changes to Policy sections III.G and IV.B. Ms. Vance raised concerns about making all party addresses restricted in JIS as the information is usually available to the public in the court files and also provided in various court reports. To take this ability away from the courts would cause more counterwork for court staff. She also asked if the restriction would cover information sent to law enforcement, reports sent to collection agencies, and other court projects such as volunteers mailing information to defendants about upcoming court dates. She suggested the Committee provide more guidance regarding dissemination of addresses, such as a public dissemination definition, or allowing the release of addresses upon court order or approval. Judge Leach asked if Ms. Vance could provide a list of court activities when addresses are provided in reports or used in various ways by the courts in projects, etc., for the next meeting. The Committee will take this information and try to provide further guidance of when dissemination of addresses is to be restricted.

As there was no other business, Judge Leach adjourned the meeting.